


HAMILTON ELEMENTARY SCHOOL

Parents Advisory Council (PAC)

 School District No.38 (Richmond)
5180 Smith Drive, Richmond, B.C. V6V 2W5
Phone: (604) 668-6514 Fax: (604) 668-6515



Principal: Mr. Mark Hoath, Vice Principal: Mr. Alfred Chan
Parent Advisory Council Chair: Angie Liu, Co-Chair: Crystal Allen

PAC Minutes – June 5, 2017

In Attendance: Wendy Lam, Nicole Voglmaier, Krista Thomas, Jugbir Sangha, Salima Jaffer, Nicole Okano, Linda Sabatini, Terri Weiss, Angie Liu, Alfred Chan, Mark Hoath.

Motion to accept previous minutes: May 15, 17

- Wendy Lam. Second: Jugbir Sangha

School Report: Mark Hoath

- Sports day coming up soon, 4 teams (blue, green, yellow, and red). There are two more sports day meetings before sports day. If it rains, sports day will be moved to June 19th. Grade 7's will host the stations.
- Grade 7 farewell. From 9 am to 2 pm.
- The transition to high school almost finished. Students from Queensborough will be able to take the bus to McNair.
- Recess/lunch outdoor equipment has been ordered, as well as 3 spheros, 2 tripods with iPad attachments and jerseys.
- Three retirees will be honored on June 22: Ms. Welch, Mrs. Oades, and Mr. Brouwer.
- Also Ms. Aasen and Ms. Mitchell are also leaving. Ms. Odette is taking a leave of absence till Jan.
- Currently have 408 students enrolled for September. Will have 19 divisions and the school will be full in terms of classrooms. Music classes will be in the portables.
- First round of postings for teachers closes Tuesday, June 6th including the posting for a combined music and band teacher.

Website Coordinator:

- No updates at this time.
- Looking for a social media coordinator: sign up genius for events, FB, and website. Think about for September.

Treasurers Report: Linda Sabatini

- **Gaming**
 - Total amount in the gaming account is \$8290.57.
 - Outstanding is the Dare donation, \$250. Alfred will contact the Dare program.
 - Also outstanding is Grade 7 Graduation.
 - Approximately, \$2000 of noon hour equipment has been purchased.
- **Operating**
 - Total amount in the operating account is \$23,229.63 including investments.
 - Outstanding items are Sports Day ribbons, babysitting fee, and retirement and departing gifts.

- We haven't raised as much money this year, resulting in no available money for investments.
- May need to consider lowers the classroom fund for teachers now that we will have two additional divisions in September.

Hot Lunch: Krista Thomas

- A&W will be the first special hot lunch. Date to be determined.
- Other suggestions: Lil Caesars, Booster Juice (wraps and smoothies), Toro Sushi, and Fukuruku Express.

2016/17 Fundraising:

- Dance-a-thon: Will not happen next year.
- Kids World Pass: Jenn Joyce has set this up and we already have some sales. We get \$5 from each pass sold.
- Movie Night: No interest at this time.
- Kernels Popcorn: Selling bags of popcorn for \$2 afterschool.
- Linda will look into Mabel's Labels. It is an online fundraiser.
- Chocolate sales: Nicole V. will organize. Plan for the end of September. Prizes for the student that sells the most and an ice cream party for the class that sells the most.
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Activities:

- Sports Day: June 16, 17
 - Pull out granola bars from earthquake kits.
 - Food order counting, volunteers needed tomorrow morning.
 - There will not be a raffle.
 - Will be selling freezies at the end of the day.
- Grade 7 Farewell Update: Legacy gift
 - Glass backboards are the kid's first choice. The cost is \$6500. HCA was asked if they would like to contribute but they didn't feel it was necessary since nothing is wrong with the current backboards. They raised \$2600 this year. It was decided to bank the money and combine with next year's money. It was also decided that the maximum time money can be raised for this purchase is three years. If still not enough has been raised at that time, the PAC can look into helping or can approach the community centre again. A future suggestion is to set guidelines for legacy gift fundraising:
 - limit how much legacy fundraising can raise, \$1500
 - set a specific time line of 2 to 3 years if the item costs more than \$1500.
 - It was also suggested that the Grade 7 committee should start earlier and try to get the kids more engaged to make it more student driven. Another suggestion is to get the grade 7's involved in PAC fundraising activities.

Potential PAC Funded Purchases:

- Will buy in bulk plastic utensils and napkins.

New Business:

- Hamilton Night Out
 - Have been asked if we are interested in running a food booth
 - Angie emailed about what we can sell, will we have a power source, what is the cost to have a table.

- Ideas for selling: Ice cream and freezies and candy bags.
- Another idea is a photo booth.
- Election of 2016/17 PAC Executives:
 - **Past-Chair Advisor** – Nicole Okano - Passed
 - **Treasurer** – Linda Sabatini – Passed
 - **Secretary** – Nicole Voglmaier – Passed
 - **Chair** – Angie Liu – Passed
 - **Co-Chair** – Wendy Lam – Passed
- Confirmation of Volunteer Coordinators:
 - Book Fair Coordinators: Wendy Lam & Crystal Allen, looking for one more
 - Fruit & Veggie Coordinators: Wendy Lam & Crystal Allen
 - Appreciation Luncheon Coordinator(s):?
 - Gift Basket Raffle Coordinator(s): ?
 - Media and Website: ?
 - Hot Lunch Coordinator: Krista Thomas & Nicole Voglmaier
- Need to recruit more parents in the fall.
- McLean Avenue speed bump: The speed bump was removed due to vibration issues. We have been advised they are looking into an alternative speed control solution. Please feel free to add your voice and send your email concerns to the City (Richard Gilchrist, Supervisor Traffic - RGilchrist@richmond.ca).

Helpful Links:

Facebook Group: Hamilton Elementary PAC (Parent Advisory Council)

Twitter: Hamilton Hawks (@Hamiltonsd38)

Website: Hamilton.sd38.bc.ca (note for PAC info, click “Parents” / “Parent Advisory Council”)

Upcoming Dates to Note:

- **June 14, 2017 – K/Gr 6 Immunization, all day**
- **June 16, 2017 – Sports Day, 8:30 am -1:30 pm, dismissal at 1:30 pm**
- **June 19, 2017 – Back up Sports day if rainout**
- **June 21, 2017 – School Wide Swim, 10:10 am and Centennial Beach (Div 12-17)**
- **June 22, 2017 – Retirement Assembly, 1:15 pm**
- **June 23, 2017 – Year-end Assembly**
- **June 28, 2017 – Gr 7 Farewell Assembly, 9 am**
- **June 29, 2017 – Last day of class, early dismissal 11:15 am**
- **June 30, 2017 – Professional Day**

REMINDER - Next PAC Meeting: September 14th, 2017 at 6:30 pm. (PAC meetings will be the 2nd Thursday of the month, unless otherwise noted, and childcare is provided.)