



December 15th, 2025

Hamilton

Elementary School

5180 Smith Drive

Richmond, BC

V6V 2W5

Trevor Shuto

Principal

Karen Burroughs-Chan

Vice Principal

School Schedule:

8:40 - Warning Bell

8:45 - Classes Begin

10:15 - 10:30 - Recess

11:50 - 12:42 - Lunch

2:45 - Dismissal

**School / Early Warning #
604-668-6514**

Monday

Tuesday

Wednesday

6:00 - Hamilton Winter Concert

Thursday

Learning Updates (Reports) Live on MyEd Parent Portal

Friday

Fun Lunch - Pizza

Last Day of School Before Winter Break

Hello Hamilton Families,

Newsletters in this format will be one of the main sources of communication that you can expect to receive from the Hamilton office this year.

Welcome to Hamilton. We are looking forward to another great year!

- Winter Concert:** will be on Wednesday December 17th at 6:00. Front Doors will open for Families and Students at 5:40. At this time, Families can enter the gym and students can go to their classes. Ms. Goto and Ms. Kim's classes can be dropped off and picked up at the library that night.
- Hamilton's 12 Days of Giving:** Please scroll down to see information about the "12 Days of Giving" initiative that Ms. Malin and Ms. N. Wong are facilitating with our grade 5/6 class.
- PAC Events/Reminders:** Please scroll down for PAC Information about ordering Fun Lunch for January - March. Thank you for your support.
- Update Contact Information:** Please ensure that if something changes, you update your contact information with us at the office so that we can communicate with you if needed.
- School Zone Parking and Driving:** Please don't park in front of driveways, fire hydrants or stop in no stopping zones. Thank you to those who are following parking, driving, and safety guidelines in our school zone and parking lot. We appreciate your support in keeping our community safe.
- Outside Days:** As the weather changes please remember that we go outside at recess and lunch rain or shine. Please ensure that your children have the appropriate clothing for outside days and a change of clothes if you think it is necessary. This way we don't have to bother you during the day.
- Affordability Fund Reminder -** The Student and Family Affordability Fund is still in place if you require financial assistance with school-related costs such as school and course fees, workbooks, specialty supplies, field trips and other school-related charges and costs. Please reach out to Mr. Shuto if you could benefit from this fund.

As always, we thank you for your support and look forward to teaching, learning with, and supporting our Hamilton students throughout the school year!

Sincerely, Karen Burroughs-Chan, Trevor Shuto and the Hamilton Staff

Important Dates

Jan 5th First Day back After Winter Break

Jan 16th Fun Lunch - Subway

Jan 23rd Fun Lunch - Pasta

Jan 26th No School - Pro-D Day

Jan 30th Fun Lunch - Burritos

Hamilton Highlights!

Throughout the year, in this section, we will highlight some important fun and learning happening at Hamilton so that families can follow along in our learning journey!

Some of our students have been calling the back field lake “Lake Hamilton” as the puddles continue to grow. Despite all the rain, the students haven’t skipped a beat outside at recess and lunch. We have had some great times, some near misses, and in many cases a need for fresh clothes! On this note, please remember to send your child(ren) with a change of clothes if you think they will need it, so that we don’t have to bother you during the day. We are also lucky to have some undercover areas around the school where we find some of our students hiding out from the rain, but having fun playing and getting some fresh air! Great to see everyone outside socializing and having fun. On another note, there was a Staff vs. Student volleyball game this week which was a blast. Our “12 Days of Giving” continues to go strong, thank you for your support for this great cause. Lastly, we finished out the week, this afternoon, with a band concert where musical talents from Division 1, 2, 3, and 4 were on display. We have some very talented musicians at Hamilton! Hope everyone is doing well.

~ Trevor Shuto

Hamilton Hawks

We continue to work with our school language / acronym at Hamilton to help build expectations and a culture of care and respect at the school.

HAWKS stands for:

H-Helpful A-Accountable W-Wise K-Kind S-Safe

The students are gaining a good understanding of what this means and how they can demonstrate this in their day to day lives. You can help by discussing the language with your children at home as well. Thank you for your support, it is much appreciated!



School District / Hamilton Code of Conduct

This Code of Conduct is used at Hamilton and around the District to help remind all of us of the expectations in all School District Buildings as well as when participating in all School District events.

Reconciliation, Diversity, Equity and Inclusion Calendar

This is an inclusive calendar, and living document that shares dates of significance, recognition, and celebration for members of the school community. The Multi Faith Society has created a calendar to help highlight dates of significance. Dates for each month will be highlighted here.

DECEMBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1  Little Spirit Moon  Big Spirit Moon  Maunajiyaras  World AIDS Day ☐ Union Day (Romania)	2  Int Day for the Abolition of Slavery (UN) ☐ National Day (UAE) ☐ National Day (Laos)	3  Int Day of Persons with Disabilities (UN)	4  Sanghamitta Day  Full Moon (Supermoon)	5  Int Volunteer Day (UN)	6  Nat Day of Rem / Action on Violence Against Women (Canada) ☐ Independence Day (Finland) ☐ Constitution Day (Spain)
7  Int Civil Aviation Day (UN) ☐ Pearl Harbor Remembrance Day (USA)	8  Bodhi / Rôhatsu (Awakening) Day	9  Int Anti-Corruption Day (UN)	10  Human Rights Day (UN) ☐ Constitution Day (Thailand)	11  Masâ'il  Int Mountain Day (UN)	12	13 ☐ Luciagen (Sweden)
14  Eve of Hanukkah	15  First Day of Hanukkah ☐ Bill of Rights Day (USA)	16 ☐ National Day (Bahrain) ☐ Bijoy Dibash (Victory Day) (Bangladesh)	17	18  Int Migrants Day (UN) ☐ National Day (Qatar)	19	20  Int Human Solidarity Day (UN)  New Moon
21  Yaldâ Night  Tohji-taisai  Yule ☐ Pancha Ganapati  December Solstice	22  Last Day of Hanukkah	23 ☐ Tenno; Tanjobi (The Emperor's Birthday) (Japan) ☐ Festival of the Radishes (Mexico)	24	25  Christmas (W, E - New Calendar)	26  Anniversary of the Death of Prophet Zarathustra  Kwanzaa  Boxing Day (Canada, UK)	27
28 ☐ Independence Day (Mongolia)	29 ☐ Independence Day (Mongolia)	30  Sharaf ☐ Rizal Day (Philippines)	31  Ghambar Maidyarem begins ☐ Ômisoka (Japan)			

Please see other information, events, and opportunities below!

HAMILTON'S 12 DAYS OF GIVING

For the second year in a row, the students of Division 4 (along with Ms. N. Wong and Ms. Malin) will be running the event **‘Hamilton’s 12 Days of Giving’**. We will be encouraging all members of our Hamilton Community to donate various items for the Richmond Food Bank (please check out the attached calendar). We will also be collecting monetary donations for UNICEF CANADA which is an important organization that supports children all around the world, particularly those that are refugees. **These donations can be collected during our ‘Money Monday’ or ‘Toonie Tuesday’ days or through School Cash Online (link below).** Please only donate items or money if you can as this is an optional opportunity. This is a wonderful way to support people in need on a local level as well as internationally, through UNICEF. We greatly appreciate any type of donation you can make. Thank you for your consideration!

<https://richmondsd38.schoolcashionline.com/Fee/Details/109044/125/False/True>

**December
2025**

HAMILTON 12 DAYS OF GIVING

Donate to the Food Bank or UNICEF



Sun	Mon	Tue	Wed	Thu	Fri	Sat	Notes	
	1 PRO-D DAY No School for Students	2 	3 	4 SNACKS crackers, seaweed	5 Friday Fun Cookies or Treats	6 	EVERYONE CAN HELP TO BRING IN MUCH NEEDED NON-PERISHABLE FOOD ITEMS FOR THE FOOD BANK. IF YOU FORGET TO BRING A CERTAIN THING ON A CERTAIN DAY - THAT'S OK! YOU CAN BRING ANY OF THESE ITEMS ANY TIME DURING THE NEXT TWO WEEKS. MONEY RAISED WILL HELP UNICEF - AN IMPORTANT HUMANITARIAN ORGANIZATION FOR CHILDREN. THEY PROVIDE EDUCATION, WATER, FOOD AND HEALTHCARE FOR CHILDREN AROUND THE WORLD. FAMILIES CAN ALSO DONATE THROUGH SCHOOL CASH ONLINE.	
7 	8 SOUP DAY soup or cup of noodles	9 TOONIE TUESDAY Bring a toonie for UNICEF or the Food Bank	10 WATER DAY Water or juice boxes	11 Condiment day Ketchup, sauces, dressing	12 FRUITY FRIDAY Fruit Cups, Fruit Snacks	13 		
14 	15 MONEY MONDAY Bring cash or donate online	16 TOILETRY TUESDAY Toothpaste, shampoo, etc	17 PET FOOD DAY DOG FOOD, CAT FOOD, ETC.	18 BABY DAY!! Diapers, baby food, formula	19 FUN DAY candy, cookies, nut free chocolate	20 		
21 	22	23	24	25 	26 	27 		
WINTER BREAK		WINTER BREAK		WINTER BREAK				
28 	29	30	31 	DID YOU KNOW THAT ONE IN THREE FOOD BANK USERS ARE KIDS? TRY TO DONATE ITEMS THAT KIDS WOULD LIKE TO HAVE.				
WINTER BREAK		WINTER BREAK		WINTER BREAK				

FUN LUNCH FRIDAYS

Happy New Year! Fun Lunch Fridays is back for another term! All money raised from lunch purchases will go towards supporting our children's education and programs.

HOW TO ORDER

Visit <https://munchalunch.com/schools/hamilton> to register today.

Please note that all orders must be purchased prior to 11:59pm on the due dates indicated in each bundle. No exceptions will be made afterwards on confirmed or incomplete orders.



BUNDLE 3

Orders due January 10, 11:59pm

JAN 16 | **SANDWICHES**
Subway

JAN 23 | **PASTA**
Boston Pizza

JAN 30 | **BURRITOS**
Taco Luis

FEB 6 | **SUSHI**
Sushi Lovers

FEB 12 | **BURGERS**
McDonald's

BUNDLE 4

Orders due February 14, 11:59pm

FEB 20 | **CHINESE FOOD**
Bala Foods

FEB 27 | **SANDWICHES**
Subway

MAR 6 | **BURRITOS**
Taco Luis

MAR 13 | **PIZZA**
Boston Pizza

HAPPY SPRING BREAK!

Fun Lunch Fridays will return April 10!



WANT TO VOLUNTEER WITH US?

Sign up to help with lunch distribution in the foyer, 11:30am - 12:30pm:

<https://volunteersignup.org/TQECJ>

DON'T FORGET YOUR UTENSILS!

Questions, concerns or to inform us of an absent student, please reach out at: hamiltonfunlunch@gmail.com



NO EQUIPMENT
NEEDED



TRY LACROSSE!

FREE TO ALL PLAYERS

LOCATION **MANOAH STEVES SCHOOL GYMNASIUM**

DECEMBER 10TH | 17:00 TO 18:30
WEDNESDAY

LOCATION **DIEFENBAKER SCHOOL GYMNASIUM**

JANUARY 14TH | 17:00 TO 18:30
WEDNESDAY

FEBRUARY 8TH | 10:00 TO 11:30
SUNDAY

MARCH 4TH | 17:00 TO 18:30
WEDNESDAY

MARCH 15TH | 10:00 TO 11:30
SUNDAY

**PRE REGISTER
HERE**

TO SECURE YOUR SPOT



Personal Digital Devices

Personal digital devices should not be used unless permission has been granted. Students are expected to adhere to the Acceptable Use Guidelines and District Code of Conduct.

Read the full policy here: [**sd38.bc.ca/devices**](https://sd38.bc.ca/devices)

