



December 8th, 2025

Hamilton

Elementary School

5180 Smith Drive

Richmond, BC

V6V 2W5

Trevor Shuto

Principal

Karen Burroughs-Chan

Vice Principal

School Schedule:

8:40 - Warning Bell

8:45 - Classes Begin

10:15 - 10:30 - Recess

11:50 - 12:42 - Lunch

2:45 - Dismissal

**School / Early Warning #
604-668-6514**

Monday

Tuesday

Wednesday

Thursday

Friday

Fun Lunch - Boston Pizza

1:00 - Band Concert for Divisions 1, 2, 3, and 4 (Families Welcome)

Hello Hamilton Families,

Newsletters in this format will be one of the main sources of communication that you can expect to receive from the Hamilton office this year.

Welcome to Hamilton. We are looking forward to another great year!

- Band Concert:** for Divisions 1, 2, 3, and 4 will take place on Friday at 1:00 in the Gym at Hamilton. Families are welcome to attend.
- Winter Concert:** will be on Wednesday December 17th at 6:00. Front Doors will open for Families and Students at 5:40. Families can enter the gym at that time and students can go to their classes. Ms. Goto/Godfrey and Ms. Kim's classes can be dropped off and picked up at the library that night.
- Hamilton's 12 Days of Giving:** Please scroll down to see information about the "12 Days of Giving" initiative that Ms. Malin and Ms. N. Wong are facilitating with our grade 5/6 class.
- PAC Events/Reminders:** Please scroll down for PAC Information about ordering Fun Lunch for January - March. Thank you for your support.
- School Zone Parking and Driving:** Please don't park in front of driveways, fire hydrants or stop in no stopping zones. Thank you to those who are following parking, driving, and safety guidelines in our school zone and parking lot. We appreciate your support in keeping our community safe.
- Learning Updates - Reports:** will go live on MyEd Parent Portal on December 18th. Please ensure that you can access / have updated your password so that you can view your child's report for term 1.
- Outside Days:** As the weather changes please remember that we go outside at recess and lunch rain or shine. Please ensure that your children have the appropriate clothing for outside days and a change of clothes if you think it is necessary. This way we don't have to bother you during the day.
- Affordability Fund Reminder -** The Student and Family Affordability Fund is still in place if you require financial assistance with school-related costs such as school and course fees, workbooks, specialty supplies, field trips and other school-related charges and costs. Please reach out to Mr. Shuto if you could benefit from this fund.

As always, we thank you for your support and look forward to teaching, learning with, and supporting our Hamilton students throughout the school year!

Sincerely, Karen Burroughs-Chan, Trevor Shuto and the Hamilton Staff

Important Dates

Dec 17th 6:00 - Winter Concert

Dec 18th Learning Updates Live on MyEd Parent Portal

Dec 19th Fun Lunch - Pizza

Dec 19th Last Day of School Before Winter Break

Jan 5th First Day back After Winter Break

Hamilton Highlights!

Throughout the year, in this section, we will highlight some important fun and learning happening at Hamilton so that families can follow along in our learning journey!

We love spending our days with your children teaching and supporting them academically, socially, and emotionally. We continue to learn and laugh alongside them! Fun to see our primary learners engage in nature walks, small group learning through play, and direct academic instruction. So nice to see how far they have come. Our Grade 4/5 and 5/6 classes ended their ten weeks learning from Constable Walker through the D.A.R.E. program which focusses on alternatives to drugs and alcohol, promoting a healthy lifestyle, and helping kids deal with everyday challenges by enhancing self-esteem and promoting a positive attitude. The lessons were well received by students, culminating with an amazing assembly! We had another "Family Teams" activity today where our Grade 6 and 7 students demonstrated outstanding leadership by leading their K-7 groups through making decorations for our upcoming Winter Performance. Proud of how our oldest students stepped up and showed a great deal of care and maturity! Hope everyone is well and that you have a great weekend. See you on Monday.

Hamilton Hawks

We continue to work with our school language / acronym at Hamilton to help build expectations and a culture of care and respect at the school.

HAWKS stands for:

H-Helpful A-Accountable W-Wise K-Kind S-Safe

The students are gaining a good understanding of what this means and how they can demonstrate this in their day to day lives. You can help by discussing the language with your children at home as well. Thank you for your support, it is much appreciated!



School District / Hamilton Code of Conduct

This Code of Conduct is used at Hamilton and around the District to help remind all of us of the expectations in all School District Buildings as well as when participating in all School District events.

Reconciliation, Diversity, Equity and Inclusion Calendar

This is an inclusive calendar, and living document that shares dates of significance, recognition, and celebration for members of the school community. The Multi Faith Society has created a calendar to help highlight dates of significance. Dates for each month will be highlighted here.

DECEMBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1  Little Spirit Moon  Big Spirit Moon  Maunajiyaras  World AIDS Day ☐ Union Day (Romania)	2  Int Day for the Abolition of Slavery (UN) ☐ National Day (UAE) ☐ National Day (Laos)	3  Int Day of Persons with Disabilities (UN)	4  Sanghamitta Day  Full Moon (Supermoon)	5  Int Volunteer Day (UN)	6  Nat Day of Rem / Action on Violence Against Women (Canada) ☐ Independence Day (Finland) ☐ Constitution Day (Spain)
7  Int Civil Aviation Day (UN) ☐ Pearl Harbor Remembrance Day (USA)	8  Bodhi / Rôhatsu (Awakening) Day	9  Int Anti-Corruption Day (UN)	10  Human Rights Day (UN) ☐ Constitution Day (Thailand)	11  Masâ'il  Int Mountain Day (UN)	12	13 ☐ Luciagen (Sweden)
14  Eve of Hanukkah	15  First Day of Hanukkah ☐ Bill of Rights Day (USA)	16 ☐ National Day (Bahrain) ☐ Bijoy Dibash (Victory Day) (Bangladesh)	17	18  Int Migrants Day (UN) ☐ National Day (Qatar)	19	20  Int Human Solidarity Day (UN)  New Moon
21  Yaldâ Night  Tohji-taisai  Yule ☐ Pancha Ganapati  December Solstice	22  Last Day of Hanukkah	23 ☐ Tenno; Tanjobi (The Emperor's Birthday) (Japan) ☐ Festival of the Radishes (Mexico)	24	25  Christmas (W, E - New Calendar)	26  Anniversary of the Death of Prophet Zarathustra  Kwanzaa  Boxing Day (Canada, UK)	27
28	29 ☐ Independence Day (Mongolia)	30  Sharaf ☐ Rizal Day (Philippines)	31  Ghambar Maidyarem begins ☐ Ômisoka (Japan)			

Please see other information, events, and opportunities below!

HAMILTON'S 12 DAYS OF GIVING

For the second year in a row, the students of Division 4 (along with Ms. N. Wong and Ms. Malin) will be running the event **‘Hamilton’s 12 Days of Giving’**. We will be encouraging all members of our Hamilton Community to donate various items for the Richmond Food Bank (please check out the attached calendar). We will also be collecting monetary donations for UNICEF CANADA which is an important organization that supports children all around the world, particularly those that are refugees. **These donations can be collected during our ‘Money Monday’ or ‘Toonie Tuesday’ days or through School Cash Online. Please only donate items or money if you can as this is an optional opportunity.** This is a wonderful way to support people in need on a local level as well as internationally, through UNICEF. We greatly appreciate any type of donation you can make. Thank you for your consideration!

**December
2025**

HAMILTON 12 DAYS OF GIVING

Donate to the Food Bank or UNICEF



Sun	Mon	Tue	Wed	Thu	Fri	Sat	Notes
	1 PRO-D DAY No School for Students	2 	3 	4 SNACKS crackers, seaweed	5 Friday Fun Cookies or Treats	6 	EVERYONE CAN HELP TO BRING IN MUCH NEEDED NON-PERISHABLE FOOD ITEMS FOR THE FOOD BANK. IF YOU FORGET TO BRING A CERTAIN THING ON A CERTAIN DAY - THAT'S OK! YOU CAN BRING ANY OF THESE ITEMS ANY TIME DURING THE NEXT TWO WEEKS. MONEY RAISED WILL HELP UNICEF - AN IMPORTANT HUMANITARIAN ORGANIZATION FOR CHILDREN. THEY PROVIDE EDUCATION, WATER, FOOD AND HEALTHCARE FOR CHILDREN AROUND THE WORLD. FAMILIES CAN ALSO DONATE THROUGH SCHOOL CASH ONLINE.
7 	8 SOUP DAY soup or cup of noodles	9 TOONIE TUESDAY Bring a toonie for UNICEF or the Food Bank	10 WATER DAY Water or juice boxes	11 Condiment day Ketchup, sauces, dressing	12 FRUITY FRIDAY Fruit Cups, Fruit Snacks	13 	
14 	15 MONEY MONDAY Bring cash or donate online	16 TOILETRY TUESDAY Toothpaste, shampoo, etc	17 PET FOOD DAY DOG FOOD, CAT FOOD, ETC.	18 BABY DAY!! Diapers, baby food, formula	19 FUN DAY candy, cookies, nut free chocolate	20 	
21 	22	23	24	25 	26 	27 	
28 	WINTER BREAK		WINTER BREAK		 DID YOU KNOW THAT ONE IN THREE FOOD BANK USERS ARE KIDS? TRY TO DONATE ITEMS THAT KIDS WOULD LIKE TO HAVE.		
		30 WINTER BREAK	31 WINTER BREAK				

FUN LUNCH FRIDAYS

Happy New Year! Fun Lunch Fridays is back for another term! All money raised from lunch purchases will go towards supporting our children's education and programs.

HOW TO ORDER

Visit <https://munchalunch.com/schools/hamilton> to register today.

Please note that all orders must be purchased prior to 11:59pm on the due dates indicated in each bundle. No exceptions will be made afterwards on confirmed or incomplete orders.



BUNDLE 3

Orders due January 10, 11:59pm

JAN 16 | **SANDWICHES**
Subway

JAN 23 | **PASTA**
Boston Pizza

JAN 30 | **BURRITOS**
Taco Luis

FEB 6 | **SUSHI**
Sushi Lovers

FEB 12 | **BURGERS**
McDonald's

BUNDLE 4

Orders due February 14, 11:59pm

FEB 20 | **CHINESE FOOD**
Bala Foods

FEB 27 | **SANDWICHES**
Subway

MAR 6 | **BURRITOS**
Taco Luis

MAR 13 | **PIZZA**
Boston Pizza

HAPPY SPRING BREAK!

Fun Lunch Fridays will return April 10!



WANT TO VOLUNTEER WITH US?

Sign up to help with lunch distribution in the foyer, 11:30am - 12:30pm:

<https://volunteersignup.org/TQECJ>

DON'T FORGET YOUR UTENSILS!

Questions, concerns or to inform us of an absent student, please reach out at: hamiltonfunlunch@gmail.com

FUN LUNCH FRIDAYS

REMINDERS!

- Due dates are set and cannot be extended
- Don't forget to pack utensils and napkins!
- Order soon to avoid missing out
- Create one large family order to save on credit card fees

FAQs

I have a question about Fun Lunch Fridays, who do I contact?

You're welcome to email the Hamilton Fun Lunch team at hamiltonfunlunch@gmail.com

What do I do if I miss the order due date?

Unfortunately, no adjustments can be made. The MunchaLunch website works on a pre-set schedule that we follow to ensure successful Fun Lunch Fridays every week.

Do I have to order all the lunches from each bundle?

No. You're welcome to purchase any number of lunches from each bundle at your liking. Please double check bundle due dates to avoid missing out.

Help! I can't remember if I ordered lunch for my family member.

If you have purchased a lunch, MunchaLunch will send you an email reminder the day before. You can also view your order history by logging into your MunchaLunch account, clicking *View under My Order*.

Can I get a refund if I cancel my child's lunch?

No. Cash or credit card refunds are not available. MunchaLunch processes order payments a week prior to lunch day. The website offers account credit only when you cancel your child's lunch more than a week prior to the scheduled lunch date. The credit can only be used for future lunch purchases within the current school year.

What do I do if I ordered a lunch, but my child is absent that day?

Please contact the Hamilton Fun Lunch team at hamiltonfunlunch@gmail.com to inform us of your child's absence. We will correspond with you regarding the next steps available:

- Pick up the lunch from the main school office between 12:00pm - 3:00pm
- Give the lunch to a sibling to eat or take home
- Donate the lunch to a volunteer

Why do I need to pack utensils for my child's lunch?

Our restaurant vendors do not supply disposable utensil and napkins. We encourage our Hamilton families to follow the school's sustainability goals to eliminate unnecessary waste.

Thank you for supporting Fun Lunch Fridays! All money fundraised from lunch purchases will go towards supporting our children's education and programs at Hamilton Elementary School.

Personal Digital Devices

Personal digital devices should not be used unless permission has been granted. Students are expected to adhere to the Acceptable Use Guidelines and District Code of Conduct.

Read the full policy here: sd38.bc.ca/devices

