



PARENT ADVISORY COUNCIL

HAMILTON ELEMENTARY SCHOOL

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f Hamilton Elementary PAC (Parent Advisory Council)

PAC Meeting Minutes for Mar 6, 2024 – (virtual)

In attendance: Mark McCallum (Principal), Karen Burroughs-Chan (Vice-Principal), Lorita Tang-Withers (PAC Chair), Melissa Fong (Vice-Chair), Lara Truong (Secretary), Juliana Yim (Treasurer), Jessica Hubele (RPDA Representative), Yumi Yamada, Sam Le Riche, Sandie Rai, Lydia Liew

We would like to acknowledge and thank the First People of the (Hun-ki-meen-um) language group on whose traditional and unceded territories where we live and meet tonight.

CALL TO ORDER:

- Motion to approve previous meeting minutes from January 31st, 2024 – Jessica, Lorita

GUEST SPEAKER: Sandie Rai – Family Peer Support Worker, Richmond

- Representatives from FamilySmart – committed to supporting children, youth and families with mental health issues and/or substance abuse challenges
 - In 32 communities across BC; provincial; 20+ years supporting families
 - Part of the Integrated Child & Youth Team (ICY) and Foundry (health and wellness support) community teams in Richmond
 - Family Peer Support Workers available who have experienced it or are experiencing it; they use their own lived experience of parenting a young person with mental health and/or substance use challenges to provide peer support to parents and caregivers
 - Help find resources available in the community, meetings with school counsellors, clinicians, medical meetings
 - Goal is to support the adults since children and young people do better when the adults are cared for
 - Can connect in multiple languages (Cantonese, Mandarin, Punjabi)
 - Run and host various **free** monthly events, extensive video library online
 - www.familysmart.ca; Richmond@familysmart.ca 1.855.887.8004

SCHOOL REPORT: [Mark McCallum, Karen Burroughs-Chan]

- Update on School Activities & Happenings
 - Basketball tournament at McNair next week
 - Book fair next week; Ms. Malin is looking for more parent volunteers
 - Talent Show auditions happening now; show limited to parents (plus couple family members) if child performing
 - Setting up another Hawkswear sale in April – URstore. Yes, to zips! Good timing for upcoming Track Meet
 - Starting April 5, for 5 consecutive Friday mornings, will have a counsellor coming into the school to work with the Gr 7s; different topics each week: social responsibility, getting along, making good choices.
 - April 8 -12th and April 15-19th, Illuma Studio will come in to teach Jazz Funk and Musical Theatre dance, K to grade 7. To do a dance performance both Friday afternoons. How will PAC support? Total cost upwards of \$10,000. Discussion with PAC to be had.
 - Second term Learning Updates will come out April 26th.
 - Track Meet – staff want a later date in May to allow for practice. Do not know the date yet but will be able to work around the Walk-a-thon, which has a tentative date of May 16. Will use buses again (paid by PAC), some parent drivers as well.
 - Grad date is June 21. More responsibility on students/parents. Sam Le Riche to be liaison to help facilitate parents getting together after spring break to talk about how to support the school for the celebration period.

- Mr. Power and Ms. Baatz are retiring at the end of the year!

TREASURER'S REPORT: [Juliana Yim]

• Update on Gaming and Operating Accounts

Gaming:

- \$4,800 budgeted for dance program
- \$2,000 for budgeted transportation for track meet
- \$1,500 budgeted for outdoor Ed for next year
- \$300 budgeted sport day ribbons
- \$800 budgeted for grad
- \$200 budgeted for noon hour activities – if not used, can use towards school spirit activity (i.e. WAT)

Operating:

- As of Feb 14, Term 2 Fun Lunch - \$12,232.75 income, spent \$6,000, so we have \$6249 net profit
- Balance per operating account- \$31,109

FUNDRAISING ACTIVITIES: [Jessica Hubele, Lorita Tang-Withers, Melissa Fong, Lara Truong]

• **Fun Lunch Fridays update** [Lorita]

- Another successful fun lunch session
- Feb 14 BP pizza – 256 pizzas ordered! Were 10 mins late but lots of volunteers to get pizzas out before kids came back in; main complaint from kids – not enough cheese and a bit dry; feedback given to BP, were welcome to it, have followed up and promised improvement for next time – May 24!
- Term 3 Fun Lunch flyer is ready and will post on FB, school website, school letter and take-home flyer as well; same vendors – Subway, Taco Luis, BP, Bala Foods
- 2 bundles of 5; first fun lunch is on April 12 (no lunch on first Friday back, April 5th); last lunch will be June 21 which is the same day as grad – grade 7 parents DO NOT ORDER since there will be a special luncheon for grade 7 students
- **Voting in new fun lunch coordinators** – created due to decrease in parent volunteer interests, to give students a chance to show their leadership skills! A group of 4 lead by 2 or 3 parent volunteers to help sort and distribute lunches. First group went out on Feb 23 with the pasta lunch and they did very well! Second group out last Friday Chinese lunch; Lydia Liew and Yumi Yamada lunch coordinators to train and lead the students.
 - o Motion to vote Lydia Liew and Yumi Yamada in as Lunch Coordinators – passed. Thank you, Lydia and Yumi for stepping in and stepping up!

• **Landmark movie tickets** [Jessica Hubele]

- 11 families made purchases; 61 total packages were sold; most popular: kids bundle.
- We did sell just over \$1,000 (profit to be noted at next meeting)
- To get out tickets on Friday
- We may not run it again before this summer; doesn't seem to be in demand; may run once a year

• **Future Fundraisers** [Lorita Tang-Withers/Melissa Fong]

- **Popcorn/Ringpops** – Thurs Mar 14 at 2:45pm – 350 bags popcorn, 360 ringpops;
 - o HCC after school students do not need to wait in line as they have pre-purchased
- **Walkathon**
 - o Need to confirm the date – Thurs May 16 date is hoped for!
 - o Tonia has been informed of potential WAT date in preparation for setting up online system
- **Sports Day**
 - o Lorita went out to all sports stores handing out donation request letter; heard back from Adidas that they are willing to donate some items for sports day
 - o Submitted request to Nature's Path granola
 - o Subway is confirmed for sports day lunch – will reach out to Save-On for oranges and bananas and Starbucks for coffee for parents



- Parents inquired about more volunteering opportunities for them on Sports Day; Mark will consider

• **Donations update:** [Lara Truong]

- Have received a 20qt cooler from Dometic and a Bluetooth speaker from Beachcomber Hot Tubs
- Several donation request letters have gone out to community organizations; will continue

RDPA Report: [Jessica Hubele]

- PAC101 – was postponed twice; Fundraising session & Chair-person session attended; a lot of information we already knew; our PAC is doing a good job on following the school bylaws; we have not received any update to our bylaws and constitution
- Have scheduled next meeting for April 9th; yesterday’s meeting was cancelled 30 minutes prior.

HCA/OSC: [Jessica Hubele]

• **Update**

- OSC (Martinia / Kevin) – they were very interested in the book fair - \$1000 literacy initiative; want to be good community partners to give back to our school ; have connected with Liz to come March 11 after school; lacking materials and wanted to get their kids involved; no further OSC fundraisers this school year so no calendar conflicts with PAC activities; OSC will no longer be offering part time spots in upcoming year; their next meeting is next week so will have more to report next PAC meeting
- HCA – bigger meeting with city councillors; a lot of things that do not pertain to us;
 - Donation bins that sit on edge of property – can they remove them? HCC would ask for them to be emptied, area cleaned and area monitored; will monitor for a few more months before making any decisions
 - Dog feces – bylaws have been out to patrol a couple times but have not yet caught the individual but did ask PAC for input – has it improved? It has decreased significantly, as per Mark, and hasn’t been an issue as of late
 - Swamp-flooded fields – area at back of school near townhomes; difficult to monitor during playtimes and poses safety issues; request submitted to the correct city people to get them to come out to check the area; will follow up; Mark doesn’t know who that property belongs to. The school footprint is usually only directly around the school; when Mark asked about that area, Mark was told that area is just part of the ecosystem and nothing we can do about it; will continue to follow up with Stefanie Myler
- Hamilton Night Out was approved for fall
- March 19- story walk being changed at McLean Park

PAC FUNDED ITEMS & ACTIVITIES

- Teachers wanting to go on more field trips; \$300 provided to each class for the year, a lot of teachers have already used; Asked if PAC can help support the year-end field trips
- Juliana to look into it and report back

NEXT PAC MEETING: In person – Wed April 17th, 2024 @ 6:30pm

