




PARENT ADVISORY COUNCIL

HAMILTON ELEMENTARY SCHOOL

 <https://hamilton.sd38.bc.ca/parents/pac> |  hamiltonSD38PAC@gmail.com
 Hamilton Elementary PAC (Parent Advisory Council)

PAC Meeting Minutes for Oct 29, 2024 (Virtual)

In attendance: Mark McCallum (Principal), Karen Burroughs-Chan (Vice-Principal), Lorita Tang-Withers (PAC Chair), Juliana Yim (Treasurer), Jessica Hubele (RPDA Rep), Yumi Yamada (Fun Lunch Coordinator), Lydia Liew (Fun Lunch Coordinator), Lara Truong (PAC Secretary), Elizabeth Malin (Hamilton Teacher Librarian), Ada Lui, Joyce K, Rubella Saqib.

We would like to acknowledge and thank the First People of the (Hun-ki-meen-um) language group on whose traditional and unceded territories where we are gathered and meet tonight.

CALL TO ORDER

Motion to approve previous meeting minutes from Sept 25, 2024 – Lara Truong, Lorita Tang

GUEST SPEAKER: MS. E. MALIN (TEACHER LIBRARIAN)

- Now called 'library learning commons', no longer just a keeper of books nor a space to 'hush and be quiet'
- Important for Ms. Malin is connecting to space and community – she coaches volleyball, went to camp with gr 7s, hosts board game club once a week for each grade 4-7, runs student vote, runs book fairs, etc.
- Number 1 goal for her is to create safe, warm, welcoming and inclusive space for all regardless of background. Participated in diversity audit last spring which aligned with strategic plan. Found that 90% of collection at Hamilton is by a white author. Working hard to diversity the collection
- Number 2 goal is to continue opportunities for collection and collaboration. Hoping to raise funds for movable shelving to facilitate space for primary books which are currently tucked away up high.
- Thank you so much to the school – tables, stools, purchased by school, thanks to Mark and Karen
- Please reach out to Ms. Malin via email or in person to let her know how she can help you. Follow her at Teacher_malin on Instagram.
- Please volunteer! Thank you to volunteers, all the families that support the library.

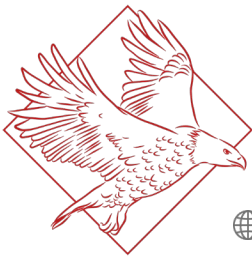
Questions / Comments

- What advice can you provide to Hamilton Community Centre who is planning on doing a refresh of their preschool room? Ms. Malin suggests Community Centre contact one of the schools that received a grant for a library redo for feedback. Hamilton was 1 of 6 schools that did *not* receive the grant.
- School purchased 80" high tech tv to go into library space

SCHOOL REPORT [Mark McCallum & Karen Burroughs-Chan]




Update on School Activities & Happenings

- Had class review meetings where teachers come in, discuss strengths and challenges in class, the students they want to support better. Received lots of information from that.
- Had grade 7 camp - great staff leaders, really enjoyed time
- Book fair went well, designed to coincide with Parent-Teacher conferences, which also went well. Thank you to teaching staff for their efforts.
- Today had pumpkin patch (PAC funded), gr 6/7 volunteered to unload. Had a lot of fun, glad to do it again.
- Halloween on Thursday, a big dress up day. Handout from district distributed, newsletter out tomorrow to reiterate some things we want to be careful of.
- This Friday: School Spirit / PJ day
- Reminder – Remembrance Day assembly on Fri Nov 8 at 10:30am.



PARENT ADVISORY COUNCIL

HAMILTON ELEMENTARY SCHOOL

 <https://hamilton.sd38.bc.ca/parents/pac> |  hamiltonSD38PAC@gmail.com
 Hamilton Elementary PAC (Parent Advisory Council)

UPDATE ON TRAFFIC, CONSTRUCTION AND PARKING [Mark McCallum]

- Constant reminders to parents about not parking at the corner of McColl Cres and Smith Drive as parked cars block the sidewalk, and on the other corner where there is a fire hydrant restricts lines of sight for drivers and pedestrians.
- Recent construction work at corner of Smith and Gilley covered the road lines which caused drivers to go past the stop sign, causing issues for people crossing the street. Mark has been told the lines will be repainted.
- Will create diversion around orange cones currently blocking sidewalk at entrance to parking lot.
- A crosswalk / sidewalk to be put in on outside of fence along Smith Dr from green playground down to corner of Smith and Gilley.
- New signage will be put up - pull up parallel, drop children off, do not park, etc.
- Can we enforce this for construction workers who park in lot? Mark does this every day. It is difficult to determine which car belongs to whom. This situation has improved but it is still happening.
- Parking lot is not big enough to accommodate all school and Community Centre staff / patrons.

Questions:

- Will we be seeing sexual health educator, Saleema Noon? Mark will make a note and investigate.
- Hawkswear? Mark received feedback about type of clothing for another pop-up (which will save costs). Will have one to open at the end of this month to receive items in time for Christmas gifts.
- Is the school holding a December Food Drive? Haven't thought that far ahead yet.

TREASURER'S REPORT [Juliana Yim]

• **Gaming and Operating Updates:**

- Operating account – PAC to issue cheque for classroom funds soon
- Gaming account – \$7680 from government grant deposited into the account
- Pumpkin Patch – cost \$780 this year; PAC sponsored event – to issue cheque to school for reimbursement
- Outdoor learning – PAC put aside \$2000 for this (\$40 per student) – 47 students attended; PAC will issue cheque
- Ada Lui voted in as Co-Treasurer!

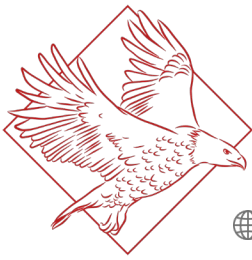
FUNDRAISING [Lorita Tang-Withers, Jessica Hubele]

• **Fun Lunch Fridays:**

- Four Lunches in, going well, next is Chinese on Fri Nov 1.
- Deadline to order bundle 2 is Nov 8.
- We have made about \$4000 so far
- Finalized term 2 flyer; will distribute in December.
- New and eager parents signing up – thank you! Thank you to the gr 6 volunteers, gr 7's to participate soon




• **Other Fundraisers / Donation Item**

- Grade 7 Krispy Kreme sale raised \$630. Thank you to Belle and all student volunteers!
- **Holiday Photo Shoot**
 - Holiday mini photo session will start Nov 2 to 30. Early bird price of \$220 extended to Fri Nov 1.
- **Neufeld Farms**
 - Neufeld Farms to start Nov 1, with pick up on Nov 28 at 5:30 pm in front of Hamilton Community Centre



PARENT ADVISORY COUNCIL

HAMILTON ELEMENTARY SCHOOL

 <https://hamilton.sd38.bc.ca/parents/pac> |  hamiltonSD38PAC@gmail.com
 Hamilton Elementary PAC (Parent Advisory Council)

- **Vaccine Clinic [Jessica Hubele] – Donation (not a fundraiser)**
 - Hamilton Community Centre will lead the clinic, working with Liuna Lu (Hamilton parent) and her pharmacy
 - Includes Flu and covid vaccines
 - No payment required by recipients of vaccine
 - Not a fundraiser. The remainder of funding that the pharmacy receives from the government less nurse wages will be donated to Hamilton PAC.
 - Now working on risk management and health and safety items related to running the clinic; trying to work fast in order to set a date soon to get the word out
 - School is not involved; PAC involvement includes help with promotion and volunteer assistance

- **Holiday Concert Ideas [Juliana Yim, Lorita Tang-Withers, Jessica Hubele]**
 - Time to get license now for online 50/50 draw (winner generated by computer); will find out more and get it started; to save silent auction for spring time
 - Possible VIP seat raffle for concert? Will not go ahead as already busy and expensive
 - Possible concession stand? Must consider limited space, extra custodian for cleaning. Mark will run it by staff.
 - Can concert seats be saved for volunteers? Can find out how many will be needed and confirm with Mark then, if concession is a 'go'

RDPA UPDATE (Richmond District Parents Association) [Jessica Hubele]

- First Meeting of the school year occurred October 1.
- Teams account received to run PAC meetings! Used by PAC until June 2025.
- PAC 101 is Tues, Nov 5 from 630-830pm at Burnett Sec, in person. Hopefully some Hamilton parents signed up.
- No further updates until January

OSC UPDATE (Out of School Care – Hamilton Community Centre) [Jessica Hubele]

- Preschool now full (as of Oct 1). OSC continues to be full (9 on the waitlist.)
- OSC working on applying for Richmond grants to update furnishings and overall pre-school space. More to come.
- No OSC meeting in November (AGM replaces it.) December meeting TBD.

NEXT PAC MEETING (in person)

- Wednesday, Dec 4, 2024 @ 6pm.

