



PARENT ADVISORY COUNCIL

HAMILTON ELEMENTARY SCHOOL

 <https://hamilton.sd38.bc.ca/parents/pac> |  hamiltonSD38PAC@gmail.com
 Hamilton Elementary PAC (Parent Advisory Council)

PAC Meeting Minutes for Dec 4, 2024 – (virtual)

In attendance: Mark McCallum (Principal), Lorita Tang-Withers (PAC Chair), Melissa Fong (Communications Co-ordinator), Lara Truong (Secretary), Juliana Yim (Treasurer), Jessica Hubele (RPDA Rep), Yumi Yamada (Fun Lunch Coordinator), Lydia Liew (Fun Lunch Coordinator), Kristina Uyeda (Social Media Co-ordinator), Ada Lui (Co-Treasurer), Karoline Verdi, Alam Femina P., Ricky Yip, Rubella Saqib.

We would like to acknowledge and thank the First People of the (Hun-ki-meen-um) language group on whose traditional and unceded territories where we live and meet tonight.

CALL TO ORDER:

- Motion to approve previous meeting minutes Oct 29, 2024 – Jessica and Lorita

SCHOOL REPORT: [Mark McCallum]

- Update on School Activities & Happenings
 - Band concert Dec 16 at 1:45pm. Winter concert Dec 18th – two performances – 1:15pm and 6:30pm. Will send notice home to ask which time students will attend and whether families will attend afternoon or evening. School front doors open at 6:15pm. Families are NOT to go through community centre.
 - Will the grade 5's who are taking band be included in the grade 6/7 band concert on Mon Dec 16? Yes, any students taking band will be in band concert. Notices will be sent home.
 - Will the grade 6/7 band students be playing any band songs at the winter concert on Wed Dec 18? Or will band songs only be played on the 16th? Band songs only played on 16th.
 - Do the gr 6/7s have a part in winter concert? Yes. completely separate entities this year.
 - Starting food bank – “Giving Tree”. Giving to Richmond Foodbank. Div 4 Ms. Wong and Ms. Malin will lead. Will have theme days. School cash online opened – already received donations.
 - First learning updates online on Thurs, Dec 19.
 - District is hosting an online Public Open House on Jan 14, 2025, from 6-8pm about long range facilities plan, looking at where we need new schools. Looking at expanding as we are a growing district. Mark will attend.
 - Do we switch Hamilton to Cambie catchment? It may be up for discussion.
 - Hawkswear to be delivered by Dec 18th. Boutique to open on their website so people can order individually – in newsletter next week. We may do a fall and spring pop up and have a boutique going at all other times.
 - Will grad hoodies be here before Christmas? Yes, they are coming.
 - Do you want help with promotion of food banks, etc, on PAC Facebook? Yes, absolutely.

TREASURER'S REPORT: [Ada Lui]

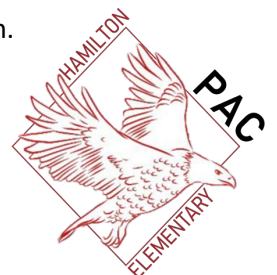
- Update on Gaming and Operating Accounts

Gaming:

- As of Nov 22, two expenses – outdoor education \$1880 and pumpkin patch \$700.
- \$7680 income for gaming fund, \$9900 carried over from last year, so we have \$15000 in gaming account now.

Operating:

- As of Nov 22, so far net profit for Fun Lunch term 1 is \$9523; 3 more lunches for this term.
- Other fundraising that we have not updated yet: Neufeld, total \$900.
- Expenses total \$7300 so far.



FUNDRAISING ACTIVITIES: [Jessica Hubele, Lorita Tang]

• **Fun Lunch Fridays Update**

- 3 more lunches to go – pasta, sushi, and pizza will be last one on Dec 20.
- Strong parent and student volunteer presence!
- Term 2 fun lunch will start on Jan 17 – 8 lunches, 2 bundles. Jan 10 deadline for bundle 1. Online ordering is open now, not yet advertised. Flyers to go home on Friday.

• **Other Fundraisers**

- **Holiday mini photo shoot** - Didn't do as well as we hoped. Price was still a bit high for families. Feedback given to photographer. He will revisit this next year and rework packages if it's offered again.
- **Neufeld Farms** – over \$800 in sales. Will run again in spring for BBQ season.
- **Vaccine Clinic** – a big learning experience for everyone involved. Had to go through a lot of approval from city, insurance policies, etc. so it took a long time. Many people already received their shots so if we were to run again next year, we'd have to start much earlier. Thanks to Park Pacific Pharmacy - \$520 donated to Hamilton. Mark will put in next newsletter. Kudos for trying this! Pharmacy expressed interest in doing again next year.
- **Holiday fundraiser – PAC Winter Wonderland 50/50 Raffle** will launch tomorrow, Dec 5.
 - Online purchase: 5 for \$10, 20 for \$30 or (best value), 50 for \$40 until 11:59pm on Dec 17.
 - Must be resident of BC and 19 years and older to participate.
 - Juliana and Jessica will conduct draw/announce winner before Winter concert starts on Dec 18th.
 - 1 Winner will receive 50% of the jackpot. PAC will receive other 50% (minus admin fee for Nexus Raffle)
 - No physical tickets will be sold at any of the concerts. Winner does not need to be present to win.
 - Flyers to be printed and sent home next week.
 - Thank you, Juliana! For doing all the massive back-end – licences, vendor contract. Thanks to Bebe for assistance with graphic design, creating the flyer and QR code.
www.pacwinterwonderlandraffle.rafflenexus.com
- **Fundraisers for new year** – silent auction – yes. Spring fair – Kristina? Not sure how much time she has now unless she can get help. Will advertise on Facebook page and see if anyone will step up and volunteer.

RDPA REPORT: [Jessica Hubele]

- Meeting held Dec 3. BCCPAC held their elections, and those results will be included in RDPA minutes.
- Reminder: MacNeill info session for Outdoor Ed program is Dec 5. Ms Burroughs-Chan sent out details to families Nov 19.
- RDPA hosted PAC 101 (Nov 5.) No one from Hamilton attended. Decks will be included in the minutes package
- Areas of focus were: constitution and bylaws (PAC Chair workshop), grants and passive fundraisers (Fundraising workshop), Gaming vs Operating and GST/PST rebates (Treasury), Policies and event format (Dry Grad.) Once we see the decks, we'll see how we can use them in our continued quest to find a new PAC Chair and other execs.
- Email today from our Superintendent and the Board confirming their support for SOGI (Sexual Orientation and Gender Identity). There are changes to policy wording happening now until summer 2025 that will include new definitions and more defined language around equality. New MLA is involved.
- If parents are interested in joining this committee, they are to contact the RDPA (we can provide email address.)
- Rob Laing (former Dir Technology, now Asst Superintendent) was guest speaker. His deck will also be included in the RDPA meeting minutes. He spoke cell phone/digital device use policy implemented in July 2024. Reiterated that intent of policy was not to ban digital devices (as the media made it out to be), but to assist in education around online safety and create more focused learning environments.

OSC Report: [Jessica Hubele] – none; will report next month.

NEXT PAC MEETING: Wed Jan 29, 2025, at 6pm (in person)

