



PARENT ADVISORY COUNCIL

HAMILTON ELEMENTARY SCHOOL

 <https://hamilton.sd38.bc.ca/parents/pac> |  hamiltonSD38PAC@gmail.com

 Hamilton Elementary PAC (Parent Advisory Council)

PAC Meeting Minutes for June 11, 2025 – in person

In attendance: Trevor Shuto, Karen Burroughs-Chan (Vice-Principal), Simona Zoccolan (Chair), Lara Truong (Secretary), Ada Leung (Co-Treasurer), Jessica Hubele, Kristina Uyeda, Lydia Liew, Joanne Phung, Kristina Uyeda, Belle Goyengko, Melany Vidal, Lorita Tang-Withers

We would like to acknowledge and thank the First People of the (Hun-ki-meen-um) language group on whose traditional and unceded territories where we live and meet tonight.

CALL TO ORDER:

Motion to approve previous meeting minutes May 14, 2025 – Jessica, Lorita

SCHOOL REPORT: [Karen Burroughs-Chan]

Update on School Activities & Happenings –

- Mr. Self is on leave.
 - Ms. Malin has stepped in to help and Ms. Batz is back to help.
- June 4th Pancake Breakfast went well; it was nice to put that on again.
 - Thanks to Ms. McKittrick for organizing.
- **Staff update** – Trevor Shuto will be the new Principal starting July 2nd
 - Ms. Natasha Kisa has been hired for Ms. Yuen who is retiring
 - Ms. Bleeker hired for Ms. Mesic who is retiring
 - Ms. Hana Kim for Ms. McKittrick who is leaving.
- The city put in a misting station at the fire hydrant outside band room portable but has since removed it to find a more suitable location.
- Sports Day this Friday – thank you to The PAC for getting fruits for recess snacks and setting up a place for treats
 - Donuts for sale after lunch (students have to eat first) – thank you parents/volunteers.
- Div 7, 8 is communicating with Hamilton Village residents
 - Helped bring residents outside with fairy garden art projects made by students
 - Students will do a rainbow connection performance at school and at The Residence next week.
- Track Meet was a huge success.
 - Karen will hand out the track ribbons next Wednesday.
- Gr 7 farewell on June 20th is just for grade 7 parents only.
- School Farewell assembly on June 25 – gym will be pretty full and just don't have the space for all parents to attend.
- Last day of school – 20-minute slide show will be shared with families, so parents won't miss out.
- Library upgrade project is almost finished and looks great.
- Lots of field trips this month!
- Thanks for your support, PAC! From all Hamilton staff, a big thank you!

TREASURER'S REPORT: [Ada Lui]

Update on Gaming and Operating Accounts-

- Gaming Account: balance of \$10,700.
 - From last update: we had earthquake supplies \$63; waiting for library upgrade invoice.

- Operating Account: balance of \$45,000.
 - Average \$3,500 net profit each term from fun lunch
 - \$10,000 net profit at the end of the year for fun lunch.

FUNDRAISING ACTIVITIES [Lorita Tang-Withers]

Sports Day-

- For recess snacks, bananas and apples were donated from Save on Foods Market Crossing, Save on Foods Highgate will make up the difference if needed.
 - Mark suggested cutting bananas into half for more to go around and to make it easy for the younger students to open.
- Subway order for Friday Sports Day - 196 sandwiches preordered
 - pack a lunch if you did not order.
- PAC concession tent – free coffee from Starbucks to all parents & staff
 - 25 dozen Krispy Kreme donuts will sell for \$2 each.
 - No donut sales at recess but sold after students eat their lunch.
- Bethany did not allow their students to participate in popcorn and freezie sale on May 30 as they were informed too late.
 - Lara will be the liaison between the school and Bethany & Hamilton OSC re: after school treat sales.
- Skate and swim passes needed to be distributed before they expired
 - a draw was held yesterday after the band concert
 - 5 swim and 5 skate passes with goodies were won to 10 happy students.

RDPA REPORT: NIL

NEW BUSINESS [Lorita Tang-Withers]

Annual PAC Chair Report – attachment included

- The major goal this year was to ensure that the Hamilton PAC was not dissolved
 - That goal was met by voting in a PAC Chair for September!
 - We added a Co-Treasurer (Ada), Social Media Coordinator (Caroline) and Fundraising Coordinators (Kristina and Belle), too
- The report includes achievements for the year and suggestions for next year as well
 - Recommend starting to discuss the Spring Fair in September as it will take a lot of work.