



Hamilton

Elementary School

5180 Smith Drive

Richmond, BC

V6V 2W5

Trevor Shuto

Principal

Karen Burroughs-Chan

Vice Principal

School Schedule:

8:40 - Warning Bell

8:45 - Classes Begin

10:15 - 10:30 - Recess

11:50 - 12:42 - Lunch

2:45 - Dismissal

**School / Early Warning #
604-668-6514**

Monday	Remembrance Day Assembly 10:30
Tuesday	No School - Remembrance Day
Wednesday	
Thursday	
Friday	Fun Lunch - Sushi Lovers

Hello Hamilton Families,

Newsletters in this format will be one of the main sources of communication that you can expect to receive from the Hamilton office this year.

Welcome to Hamilton. We are looking forward to another great year!

- Outside Days:** As the weather changes please remember that we go outside at recess and lunch rain or shine. Please ensure that your children have the appropriate clothing for outside days and a change of clothes if you think it is necessary. This way we don't have to bother you during the day.
- Visiting the School:** Parents and Visitors to the school must sign in at the office upon arrival so that we are aware who is in our building as we continue to prioritize safety around the school. Thank you for your support with this.
- Utensils:** please remember to send any utensils that your children need for lunch and snack. We have a few on hand, but not enough for everyone each day.
- PAC Events:** Fun Lunch Bundle 2 is due November 7. Please scroll down for Fun Lunch and other PAC Reminders. Thank you for your support!
- Richmond Sockeyes Tickets:** have been generously donated by Michael Wolfe (Richmond City Councillor). There are 90 tickets to any home Richmond Sockeyes home game of your choice. Rather than pick a few classes to give them to without knowing who will for sure use the tickets, we will have them available on a first come first serve basis at the school office to be picked up. Maximum 4 tickets per family.
- Affordability Fund Reminder** - The Student and Family Affordability Fund is still in place if you require financial assistance with school-related costs such as school and course fees, workbooks, specialty supplies, field trips and other school-related charges and costs. Please reach out to Mr. Shuto if you could benefit from this fund.

As always, we thank you for your support and look forward to teaching, learning with, and supporting our Hamilton students throughout the school year!

Sincerely, Karen Burroughs-Chan, Trevor Shuto and the Hamilton Staff

Important Dates

Nov 18th	PAC Meeting
Nov 20th	Kindergarten Hearing Screening
Nov 21st	Fun Lunch - Subway
Nov 28th	Fun Lunch Taco Luis
Dec 1st	No School - Professional Development Day



Hamilton's School Story

We continue to work with our school language / acronym at Hamilton to help build expectations and a culture of care and respect at the school.

HAWKS stands for:

H-Helpful A-Accountable W-Wise K-Kind S-Safe

The students are gaining a good understanding of what this means and how they can demonstrate this in their day to day lives. You can help by discussing the language with your children at home as well. Thank you for your support, it is much appreciated!

Window Into Learning

Throughout the year, in this section, we will highlight some important fun and learning happening at Hamilton!



School District / Hamilton Code of Conduct

This Code of Conduct is used at Hamilton and around the District to help remind all of us of the expectations in all School District Buildings as well as when participating in all School District events.

Reconciliation, Diversity, Equity and Inclusion Calendar

This is an inclusive calendar, and living document that shares dates of significance, recognition, and celebration for members of the school community. The Multi Faith Society has created a calendar to help highlight dates of significance. Dates for each month will be highlighted here.

						[2025 ▾]	
NOVEMBER 2025							
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
						Freezing Moon	1
					All Saints Day (W)		
Daylight Saving Time ends (Canada, USA)	Qudrat Bunka No Hi (Culture Day) (Japan) Independence Day (Panama)		Kathina ends Dev Diwali Birth date of Guru Nanak Dev Ji Chaturmas ends Birth of Shrimad Rajchandra Guy Fawkes Day (UK) Full Moon (Supermoon)	World Day to Protect the Environment in War (UN) Constitution Day (Dominican Republic / Puerto Rico)		Indigenous Veterans Day (Canada)	8
Remembrance Sunday (UK) International Restorative Justice Week Independence Day (Cambodia)	World Science Day (UNESCO)	Veteran's Day (USA) Remembrance Day (Canada) Independence Day (Poland) Armistice Day (France)		World Kindness Day	World Diabetes Day (UN)	Shichi-Go-San ('Seven-Five-Three') (Japan) Republic Day (Brazil)	15
National Addictions Awareness Week (Canada) World Day of Remembrance for Road Traffic Victims (WHO) Int Day for Tolerance (UN)	Independence Day (Latvia, Morocco)			Africa Industrialization Day (UN) Universal Children's Day (UN) New Moon	World Television Day (UN)	Qawl Independence Day (Lebanon)	22
Niinamesai (Kinro Kansha No Hi / Labour Thanksgiving Day) (Japan)	Tiantai/Tendai Memorial Martyrdom of Guru Tegh Bahadur Ji	Day of the Covenant Int Day for the Elim of Violence Against Women (UN) Statehood Day (Bosnia and Herzegovina)		Ascension of 'Abdu'l-Bahá Thanksgiving Day (USA)	Independence Day (Albania)	Int Day of Solidarity with Palestinian People (UN)	29
First Sunday of Advent (W)	St. Andrew's Day (Scotland) Independence Day (Barbados)						

Please see other information, events, and opportunities below!

PARENT ADVISORY COUNCIL · HAMILTON ELEMENTARY SCHOOL



Facebook Challenge

Join the flock, Hamilton Hawks! 🦅

We'd love to welcome more parents and guardians to our PAC Facebook group. Help us reach 250 members by November 30 — stay connected and be part of our growing community!



Fun Lunch Fridays

Take lunch off your to-do list on Fridays! Next lunch on November 14, 2025 is sushi!

👉 Order here: <https://munchalunch.com/schools/hamilton>

📅 Order deadline for Bundle 2: November 8 at 11:59 pm (no exceptions).

If you have ordered Fun Lunch and your child is away that day, please email:
HamiltonFunLunch@gmail.com

FUN LUNCH FRIDAYS

REMINDERS!

- Due dates are set and cannot be extended
- Don't forget to pack utensils and napkins!
- Order soon to avoid missing out
- Create one large family order to save on credit card fees

FAQs

I have a question about Fun Lunch Fridays, who do I contact?

You're welcome to email the Hamilton Fun Lunch team at hamiltonfunlunch@gmail.com

What do I do if I miss the order due date?

Unfortunately, no adjustments can be made. The MunchaLunch website works on a pre-set schedule that we follow to ensure successful Fun Lunch Fridays every week.

Do I have to order all the lunches from each bundle?

No. You're welcome to purchase any number of lunches from each bundle at your liking. Please double check bundle due dates to avoid missing out.

Help! I can't remember if I ordered lunch for my family member.

If you have purchased a lunch, MunchaLunch will send you an email reminder the day before. You can also view your order history by logging into your MunchaLunch account, clicking *View* under *My Order*.

Can I get a refund if I cancel my child's lunch?

No. Cash or credit card refunds are not available. MunchaLunch processes order payments a week prior to lunch day. The website offers account credit only when you cancel your child's lunch more than a week prior to the scheduled lunch date. The credit can only be used for future lunch purchases within the current school year.

What do I do if I ordered a lunch, but my child is absent that day?

Please contact the Hamilton Fun Lunch team at hamiltonfunlunch@gmail.com to inform us of your child's absence. We will correspond with you regarding the next steps available:

- Pick up the lunch from the main school office between 12:00 - 3:00pm
- Give the lunch to a sibling to eat or take home
- Donate the lunch to a volunteer

Why do I need to pack utensils for my child's lunch?

Our restaurant vendors do not supply disposable utensil and napkins. We encourage our Hamilton families to follow the school's sustainability goals to eliminate unnecessary waste.

Thank you for supporting Fun Lunch Fridays! All money fundraised from lunch purchases will go towards supporting our children's education and programs at Hamilton Elementary School.

Personal Digital Devices

Personal digital devices should not be used unless permission has been granted. Students are expected to adhere to the Acceptable Use Guidelines and District Code of Conduct.

Read the full policy here: sd38.bc.ca/devices

